

Fun Théâtre Communautaire

Bureau: La Boe, 61350 L'Épinay-le-Comte

Tel: 07 70 28 95 41

Email: funtheatre@follett.fr

Web: www.funtheatre.eu

Interior Regulations

These provisions are referred to in article 16 of the statutes of the association.

MEMBERSHIP CONTRIBUTIONS (Article 7 of the Statutes)

No membership fees are applied at the time of formation of the association. If the contributions must be fixed at a later date, they will be convened at an ordinary general meeting or an extraordinary general meeting.

THE OFFICE (Article 14 of the Statutes)

At a minimum, the office will be included as president and a treasurer.

At the discretion of the office, four additional members may be appointed to the office. At this point, these additions will include the role of secretary. In the absence of a secretary, the president also performs these functions.

These roles are defined as follows:

President	Treasurer	Secretary
Establish and lead the association	Second signatory for the bank account	In conjunction with the President, handle all written communications, specifically as follows:
Establish communications with external parties, and, in conjunction with the treasurer (if appointed) handle all written communications	Maintain all financial records, to include: budgets, expenditure and income, annual accounts.	Mail to members regarding the activities of the association
Preside over all meetings of the association	Continuously advise the Bureau regarding expenditure and budget implications	Mail to members regarding meetings (e.g. AGM, EGM)
Make the initial appointment of the other members of the bureau (thereafter by vote)		Mail to external parties
Through consultation and voting, determine the direction of the association and set the projects		Issue agendas for all meetings
First signatory for the bank account		Record and issue minutes of all meetings
In the absence of a Secretary , perform all of that role.		